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Northbridge Retirement Board Minutes
Date: January 24, 2024 - Time: 2:55 p.m.
Place: Northbridge Retirement Office

The Northbridge Retirement Board met on Wednesday, January 24, 2024 at 2:55 p.m. in the Northbridge Retirement Office at the Northbridge Town Hall in Whitinsville. Board members present: John Meagher, Sharon Emerick, Sharon Susienka, George Murray, and Tom Frieswyk. The Board Administrators present: Caitlin Leahey and Scott McGrath.

Public Comments:

(None)

Warrants:

Warrants totaling \$342,355.83 for the month of January were carefully reviewed and approved by the Board. The Bank Reconciliations for the month of December 2023 were carefully reviewed and approved by the Board. The Board was informed of a transfer of funds in December from PRIT to the Checking account for \$250,000.00. The Board was informed of a transfer of funds in December from the Money Market account to the Checking account for \$272,417.74.

Minutes:

Sharon Susienka made a motion to accept the minutes from the December 20, 2023 Retirement Board meeting. The motion was seconded by Sharon Emerick.

The Board voted unanimously 5-0 to accept the December 20, 2023 Retirement Board meeting minutes.

New Members:

George Murray made a motion to deny membership for Chelsea Cole, Laurie Dawe, Liam Egan, Joshua Jenkins, Katherine Kibbe, Rowan Laufik, Jill Meagher, Isabella Patrinelli, Melody Rae, Patrick Rosenlund, and Aaron Smeglin because they do not meet the minimum 28 hour regularly scheduled work week. The motion was seconded by Tom Frieswyk.

The Board voted unanimously 5-0 to deny membership to these employees and to provide these applicants with information regarding their right to appeal.

George Murray made a motion to accept membership for Shelby Clark, Felice Covino, Zachary Phillips, and Sutton Webb. The motion was seconded by Sharon Susienka.

The Board voted unanimously 5-0 to grant the membership to the above employees.

New Retirees:

The Board did not receive any applications for a superannuation retirement this month.

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Request for Buyback:

The Board did not receive any requests for buyback this month.

Request for Liability:

The Board did not receive any requests for liability this month.

Request for Withdrawal of Funds:

The Board received no applications for the withdrawal of funds.

Request for Transfer of Funds:

The Board received a transfer of funds request from the Fall River Contributory Retirement Board on behalf of Mr. George Simmons. Mr. Simmons worked as the Director of Facilities for the Town of Northbridge School System. He has 3 years of credible service, with a starting date of August 17, 2020. George Murray made a motion to approve the transfer of funds for Mr. Simmons in the amount of \$27,206.66. The motion was seconded by Tom Frieswyk.

The Board voted unanimously 5-0 to approve the transfer of funds for Mr. George Simmons.

The Board received a transfer of funds request from the State Board of Retirement on behalf of Mrs. Shirley Grilli. Mrs. Grilli worked as an Instructional Aide for the Town of Northbridge School System. She has 10 years and 6 months of credible service, with a starting date of February 25, 2013. George Murray made a motion to approve the transfer of funds for Mrs. Grilli in the amount of \$18,883.15. The motion was seconded by Sharon Emerick.

The Board voted unanimously 5-0 to approve the transfer of funds for Mrs. Shirley Grilli.

Deceased Retirees:

The Board was not informed of the passing of any retirees this month.

Legal:

There were no legal issues for the Board to discuss this month.

Discussion Items:

The Board was given the Cash Books for December 2023. The Board reviewed the Cash Books. The documents included: the accounts receivables, accounts payables, the adjusting entries, general ledger, year to date trial balance, and the monthly trial balance. The Board was updated on the option picked for renewing the service contract with PTG.

New Business:

There was no new business for the Board to discuss at the time of the meeting.

Correspondence Out:

There was no outgoing correspondence this month.

PERAC:

There were no new PERAC discussion items this month.

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PRIM:

The Board reviewed the Summary Plan of Performance for December 2023.

MACRS:

There was nothing from MACRS this month.

Retired State County and Municipal Employees Association of Massachusetts:

The Voice Newsletter- January 2024

Miscellaneous Correspondence:

There were no correspondences this month.

Executive Session:

Chairman John Meagher informed the Board that per M.G.L. C30A, Sec. 21, the Board was convening into Executive session to discuss the reputation, character, physical condition or mental health of an individual. Mr. Meagher stated this could have a detrimental effect on the individual if held in open session. The Board would reconvene in Open session.

Sharon Susienka made a motion to convene into Executive session at 3:15 p.m. for an Accidental Disability Hearing for an applicant. The motion was seconded by George Murray.

It was approved unanimously 5-0 by a roll call vote to move into Executive session. The votes were as follows: John Meagher-yea, Tom Frieswyk-yea, George Murray-yea, Sharon Emerick-yea and Sharon Susienka-yea.

Sharon Susienka made a motion to come out of Executive session at 3:21 p.m. The motion was seconded by Sharon Emerick.

It was approved unanimously 5-0 by a roll call vote to move out of Executive session. The votes were as follows: John Meagher-yea, Tom Frieswyk-yea, George Murray-yea, Sharon Emerick-yea and Sharon Susienka-yea.

Sharon Susienka made a motion to grant an Accidental Disability Retirement to Brittany Neylon. The motion was seconded by Sharon Emerick.

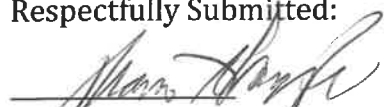
The Board voted unanimously 5-0 to grant an Accidental Disability Retirement to Brittany Neylon.

Sharon Susienka made a motion to adjourn the meeting at 3:25 p.m. The motion was seconded by Chairman John Meagher.

The Board voted 5-0 in support.

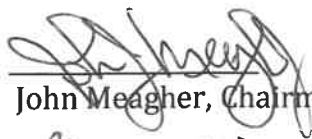
The next meeting of the Northbridge Retirement Board will be at 2:30 p.m. on Wednesday, February 21, 2024 at the Northbridge Town Hall.

Respectfully Submitted:


Tom Frieswyk, Member


Sharon Emerick, Ex-Officio


Sharon Susienka, Member


John Meagher, Chairman


George Murray, Member